

**Holmes Harbor Water Company, Inc. (HHWC)**  
**Minutes of the Board of Directors Meeting**  
**Saturday, April 15, 2023**

**Open the HHWC Meeting:**

- Holmes Harbor Water Company President Cyndy King called the meeting to order at 9:53 am on April 15, 2023.
- This meeting was conducted via Zoom.

**Roll Call:**

HHWC Board members in attendance: There is a quorum

- Cyndy King, President
- David Paull, Vice President
- Lydia Sikes, Secretary
- Nancy Sharp, Treasurer
- Sharon Dunn
- Rick Waclawik

Excused absences:

- None

Holmes Harbor Residents in attendance:

- None

**Review Agenda:**

- The April 15th agenda was reviewed and accepted.

**Approval of the March 18th Minutes**

- March 18th HHWC Meeting Minutes were approved.

**CONSIDERATION OF OPEN ISSUES:**

**Treasurer's Report:** Nancy Sharp

- Treasurer's Report (TR) was sent out to all Board members before the meeting.
- KWC adjusted for the overcharge on chlorine that was noticed by Nancy and sent a new bill.
- Treasurer's Report and payment of bills was approved.

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**USDA Loan Maintenance – Cyndy King**

**Wetland Restoration - Cyndy King**

- No 2023 schedule yet. Usually May and August.

**Water Testing Report: David Paull**

- Test results have not been received.
- Well water level test must be done in April and August. KWC to do the testing. David will ask that it be scheduled in April.

**Calendar for HHWC tasks - Rick Waclawik**

- Rick showed the current draft of the calendar and the board added and updated tasks. All ongoing changes will go through Rick.

**Collections Update - Nancy Sharp**

- Lot 5.6 water bill is up to date and additional payment will go to what is owed on the water reserve bill.
- Lot 1.9 WS right to connect needs to be repossessed due to years of lack of payment. Nancy will check into how that should be handled.

**DCVA Tests with KWC: David Paull**

- We will be telling KWC which 12 properties are to be done each year. Cyndy has a list of the testing that has occurred.

**Additional Connections to the HHWC Water Share & SWI Report - David Paull**  
**Salt Water Intrusion Considerations**

- AESI Report was sent to all by David. Voted and accepted the draft report that will now be sent to Island County Health.

**Re-visit Connection Protocol and Fees - David Paull**

- Should look at incrementally increasing fees and including the connection fees. Tabled to next month.

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**Booster Pump Check Valve Replacements - Cyndy King**

- Cyndy spoke with Corey who did not originally order the parts, but has now. Should be here any day. KWC was notified about scheduling the work to replace. Booster Pump #1 quit working during the flush. Cyndy researched and hit the reset button and all is now fine.

**CONSIDERATION OF NEW BUSINESS**

**Paint Project Pump House and Well #1 Shed**

- Approval of expenses to pay Jim to buy paint and rental of sprayer was done via email. Pressure washing has begun.

**Document Storage - David Paull**

- David has some file cabinets that he will put on the table in the Pump House for storage of HHWC documents.

**Member Comment**

- Repossession of right to connect discussion for the next meetings agenda.

**Adjourn Meeting**

The meeting was adjourned by Cyndy King at 11:20 am.

Next Meeting: Saturday, May 20th, 2023, 9 am.

Minutes were approved at the May 20th meeting, and a copy was put into the HHWC minute files and posted on the website.